



Department of Human Resources & Civil Service

Job Announcement Please Post Conspicuously

Maggie Brooks
County Executive

Brayton McK. Connard, SPHR
Director

TITLE: NETWORK ADMINISTRATOR II (Provisional Appointment*)

SALARY: \$37,956 - \$48,616 annually

LOCATION: Monroe County SHERIFF'S OFFICE

JOB SUMMARY:

This is a technically advanced position responsible for maintaining and administering the day-to-day functions and on-going support of a computer network system or systems. Work involves installing, configuring, testing and supporting all systems including analyzing hardware and software problems. In smaller installations, work is less specialized and may encompass a broader spectrum of responsibilities. This classification differs from the higher in the series in that technical support provided is less advanced, and project management and design responsibilities are not assigned. The employee reports directly to and works under the general supervision of an administrative or senior level staff member. Does related work as required.

MINIMUM QUALIFICATIONS:

Graduation from high school or possession of an equivalency diploma plus EITHER:

- (A) Graduation from a regionally accredited or New York State registered college or university with a Bachelor's degree in an information technology related field; OR,
- (B) Graduation from a regionally accredited or New York State registered college or university with an Associate's degree in an information technology related field, plus two (2) years paid full-time or its part-time equivalent experience responsible for the operation**, installation, or maintenance/repair of a computer network server or network operating system; OR,
- (C) An equivalent combination of education and experience as defined by the limits of (A) and (B) above.

**Operation of a computer shall not include experience in the operation of word processing equipment, or a personal computer, micro-computer or any other self-contained unit.

SPECIAL REQUIREMENTS:

Candidates for employment with Monroe County Government will be required to pass a pre-employment drug test, along with a background investigation. Failure to meet the standards may result in disqualification.

If you are appointed, you will be required to possess a valid license to operate a motor vehicle in New York State or otherwise demonstrate your capacity to meet the transportation needs of the position.

RESIDENCY REQUIREMENT:

Applicant must be a resident of Monroe County at the time of appointment and for at least four (4) months at the time of examination.

Send Civil Service Application to:	Monroe County Department of Human Resources 39 W. Main Street - Room 210 Rochester, NY 14614-1471
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Posting Deadline: June 6, 2012

*The term provisional means that you will be required to take the next Civil Service examination for this title, and place among the top three (3) on the examination list in order to be eligible for permanent appointment.

210 County Office Building, 39 West Main Street, Rochester, NY 14614-1471
PHONE: (585) 753-1700 TTY: (585) 753-1091 WEB SITE: <http://www.monroecounty.gov>

Monroe County government prohibits discrimination in employment, program activities, procurement and contracting against any person due to such person's age, marital status, disability, genetic predisposition or carrier status, race, color, creed, sexual orientation or national origin.

An Equal Opportunity Employer